

Event planner checklist.

Thank you for taking part in Be Seen In Green and helping us to make a big difference to our tiniest patients. Here's a handy event planner to help your fundraising run smoothly!



01

BEFORE THE EVENT

Be organised

Decide what fundraising activity you want to do and when you want to do it.

Be heard

Tell people what you will be doing, how they can get involved, and the difference they will make to little lives. If you need any resources please get in touch!

Be social

Social media is a brilliant tool to help spread the word. Follow our pages to keep up to date on all the latest Be Seen In Green activity, photos, and total raised to date.



02

ON THE DAY

Have fun

Enjoy yourself. You are doing something amazing!

Collect

Be sure to collect any money that is donated, and say a big thank you to everyone who has supported you.

03

AFTER THE EVENT

Round it up

Collect any extra donations and send us any photos you want to share with us.

Make your donation

It's so easy to make your donation! Please speak to our team about the best method for you 01908 997643 fundraising@mkuh.nhs.uk

Be proud

You have just made a real difference to our patients, their families, and the staff who treat them.

